

MINUTES

MEETING OF THE BOARD OF TRUSTEES OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

Friday, November 20, 2020

The meeting was called to order at 9:00 a.m. in the 1800 Valley Road Board Room. Trustees were both in attendance and participating via virtual platforms due to the ongoing COVID-19 pandemic.

BOARD MEMBERS PRESENT: Mr. Barr (virtual), Ms. Cortez (virtual) Mr. Galandak (in-person), Mr. Guarasci (virtual), Mr. Lenahan (in-person), Mr. Neilley (virtual), Ms. Niro (virtual), Mr. Pesce (virtual), Mr. Seeve (in-person), Mr. Velli (virtual), Dr. Zastocki (virtual), and President Helldobler (in-person).

ABSENT: Mr. Gruel.

OTHERS PRESENT: Senior Vice President Bolyai (in-person), Vice President Boucher-Jarvis (in-person), Vice President Cammarata (in-person), Vice President Ferguson (virtual), Vice President Goldstein (in-person), General Counsel Hertzog (virtual), Associate Provost Lincoln (virtual), Provost Powers (in-person), Vice President Ross (virtual), Chief of Staff Bannister (in-person), Mrs. Oleski (virtual), administrators, faculty, and others (virtual).

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted in advance on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution:

11-20-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

At approximately 10:45 a.m., the Public Session resumed.

Chair Seeve informed everyone that there had been request from a faculty member to address the Board and who gave adequate notice to do so. The public speaker, Dr. Susanna Tardi, was given six minutes to speak per prior agreement with the President.

It was moved by Mr. Galandak and seconded by Dr. Zastocki to adopt the following resolution:

APPROVAL OF MINUTES SEPTEMBER 25, 2020, BOARD OF TRUSTEES
MEETING:

The minutes of the September 25, 2020, Board Meeting were approved as distributed.

CHAIR'S REPORT:

Chair Seeve welcomed everyone to the in-person and virtual meeting and explained that many agenda items had been discussed at the Committee meetings held on November 5, 2020. Mr. Seeve reminded everyone about the Board's request for updates on the Middle States Commission for Higher Education reaccreditation process. Mr. Seeve introduced the new Student Trustee, Mr. Kendall Godfrey, and asked that General Counsel Hertzog administer the Oath of Office. Mr. Godfrey was sworn-in and welcomed to the Board of Trustees by Mr. Seeve and invited to join the Board at the table.

Mr. Seeve announced to the Board that after an extensive review process by the Executive Committee, the President's contract renewal has been renewed. President Helldobler was granted a new three-year contract, which includes a salary increase consistent with peer institutions. Mr. Seeve stated that the Board has been very pleased with the work the President has done and feels that he is a creative leader with strong experience. Board members offered their congratulations.

Mr. Seeve mentioned a recent news article about Trustee Emeritus Dr. Henry Pruitt that spoke of the town of Teaneck recognizing him for his service and dedication to the community by renaming a street in his honor. Mr. Seeve announced that Trustee Emeritus Pruitt has been the University's longest serving Trustee and offered his congratulations.

PRESIDENT'S REPORT:

President Helldobler began his report by briefly mentioning two updates. The first item was an update on the recent Alumni Virtual Event that was attended by approximately 60 participants. Part of the event included a "laptop challenge", where guests were asked to donate \$10 towards providing laptops to students who were in need. The challenge raised enough money to purchase a total of 14 laptops for students. The second update was in regard to the student chapter of the Society of Professional Journalists, advised by Dr. Nicholas Hirshon, Assistant Professor of Communication. The President stated that the William Paterson chapter was named National Chapter of the Year for 2020 beating out 95 other Chapters across the country, including those at universities more than triple the size of WP. Board members offered congratulatory remarks to all involved.

The President then asked Vice President Goldstein to provide an update to the Board on the Brand Refresh strategy. VP Goldstein reviewed a PowerPoint presentation showing both undergrad and graduate advertisements and mentioned that his marketing department was using a media plan that was digitally heavy. VP Goldstein held focus groups and stated that his department is working on several webpages including the home and admissions page, academic pages, and a "Virtual Experience" page. Trustee Pesce mentioned that he loved the idea and the continuity was great. He also thought keeping the message of Will. Power. was smart and commended VP Goldstein on his efforts. The President then asked VP Goldstein and VP Cammarata to update the Board on the Athletic Rebranding strategy. They began their discussion by stating that a committee had been created inclusive of students, faculty, staff, and alumni, which reviewed three different areas: University nickname and mascot, official "fight song", and enhancing the "game day" experience. VP Cammarata stated that recommendations would be discussed with the President and Cabinet members prior to making a final decision. The results will be implemented in Fall 2021.

President Helldobler's written report is included in the Board Materials, and is incorporated into the minutes of this meeting.

MIDDLE STATES COMMISSION ON HIGHER EDUCATION UPDATE:

Chair Seeve asked Associate Provost Lincoln to give an update on the status of the Middle States Commission on Higher Education reaccreditation process. Dr. Lincoln briefly reviewed the recent virtual visit to campus on November 6 by Team Chair, Dr. William Fritz, and stated that Dr. Fritz had very good things to say about where the University was in the reaccreditation process. Dr. Lincoln conveyed the advice put forth by Dr. Fritz including his recommendation to address the issues that MSCHE has been focusing on in recent years and to also make sure our newer actions are sustainable. Dr. Lincoln mentioned that an area of concern would be to ensure we're gathering additional evidence that demonstrates our students understand the University's policies and procedures. Dr. Lincoln stated that Dr. Fritz was impressed with our core curriculum and provided dates for the site visit in March 2021. Chair Seeve offered his thanks to Dr. Lincoln and all involved in the process.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

Chief of Staff Bannister provided the Government Affairs report as part of the Board materials.

KPI UPDATE PRESENTATION:

President Helldobler briefly discussed the updated KPI document. He stated that he was working with VP Ross on the enrollment challenges, and noted that VP Ferguson's division had an outstanding year. Provost Powers updated the actual 2020 number for the Student-Faculty Ratio to 13.34 and the President reiterated that the 2020 goals had been established two years ago, prior to the ongoing COVID-19 pandemic. VP Ross updated the Board with the Social Mobility index by stating that the University had moved to # 76 out of 1,400 institutions, putting us in the top 5%. Board members congratulated everyone and the President thanked the teams for their efforts in moving the University's KPI's in the right direction.

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Mr. Lenahan reported that the Finance, Audit and Institutional Development Committee met on November 5, 2020.

During the Committee meeting, Committee members first received a presentation from Ms. Andrea Caladie and Ms. Chendan Zhao of Baker Tilly, on various matters including their financial audit. Ms. Caladie joined the full Board meeting briefly to discuss the report provided to the Committee during their prior meeting. She reiterated to the Board that there were no findings and no material weaknesses or significant deficiencies. Ms. Caladie stated that while assets had decreased in value due to the COVID-19 pandemic, the amount of total liabilities decreased as well. Mr. Lenahan thanked Ms. Caladie for her presentation to the Board and stated that the Committee was pleased with their work and services.

Mr. Lenahan continued his report to the Board by stating that the Committee had discussed the setting of tuition and fees for the Doctor of Education in Leadership degree. The Committee then heard a brief update from VP Bolyai on a number of small construction projects, including an investment in the 1800 Valley Road building. VP Bolyai then updated the Committee on the Fiscal Year 2020 Revenue and Expense report and asked Mr. Tim Lever, Director of University Budgets and Financial Planning, to present a scenario modeling tool he developed. The Committee was also informed of several bid waivers that needed to be reviewed and approved to move forward to the full Board.

Mr. Lenahan then stated that the Committee heard an update presentation on a new Retirement

Incentive Program, a review of the University's progress towards reaccreditation from Middle States Commission on Higher Education, as well as brief reports on Institutional Advancement from VP Ferguson and Enrollment Management from VP Ross. Mr. Lenahan thanked all of the Vice Presidents for their work in keeping the Board so well-informed and congratulated them on their successes.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Galandak to adopt the following resolution:

11-20-2 - RESOLUTION, EXTERNAL AUDIT – FISCAL YEAR 2020

The resolution was unanimously adopted.

It was moved by Dr. Zastocki and seconded by Ms. Niro to adopt the following resolution:

11-20-3 - RESOLUTION, DOCTOR OF EDUCATION IN LEADERSHIP TUITION AND FEES 2021-2022

The resolution was unanimously adopted.

It was moved by Dr. Zastocki and seconded by Mr. Guarasci to adopt the following resolution:

11-20-4 - RESOLUTION, BOND FINANCING

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Ms. Cortez to adopt the following resolution:

11-20-5 - RESOLUTION, BID WAIVER, PROCUREMENT OF LEGAL SERVICES – STATE OF NEW JERSEY, DIVISION OF LAW

The resolution was unanimously adopted.

It was moved by Dr. Zastocki and seconded by Ms. Niro to adopt the following resolution:

11-20-6 - RESOLUTION, BID WAIVERS (CONSENT AGENDA)

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Mr. Galandak reported to the full Board on behalf of Mr. Pesce who was unable to attend the Committee meeting held on November 5, 2020.

Mr. Galandak began his report by stating that the Committee heard from a number of areas about their progress this year, including VP Ross on Enrollment, Admissions, and Retention. VP Bolyai gave a brief presentation to the Committee and asked Mr. Tim Lever, Director of University Budgets and Financial Planning, to present a scenario modeling tool he developed, which demonstrated “what-if” modeling using a number of revenue and expenditure variables. The Committee also heard a presentation from Associate Provosts Hill and Lincoln in regard to the progress towards reaccreditation from the Middle States Commission on Higher Education.

The Committee reviewed the resolution for the conferring of degrees and then agreed to recommend Trustee Cortez to the University’s Auxiliary Services Organization as part of a separate resolution. Both were approved by the Committee to move forward to the full Board.

Mr. Galandak then briefly reviewed the three academic programs that were put forth to the Committee by Associate Provost Lincoln, Dean Wartyna Davis, Dr. Djana Hill, and Dr. Kara Rabbitt. The three programs included were a B.A. in Leadership and Professional Studies, a B.A. in Community Development and Social Justice, and a B.A. in Ethics. Mr. Galandak stated that all three resolutions had been approved to present to the full Board and thanked all involved for their efforts and thorough presentations.

The following resolutions were recommended for approval by the Board:

It was moved by Ms. Niro and seconded by Dr. Zastocki to adopt the following resolution:

11-20-7 - RESOLUTION, CONFERRING OF DEGREES – JANUARY 2021

The resolution was unanimously adopted.

It was moved by Mr. Barr and seconded by Mr. Velli to adopt the following resolution:

11-20-8 - RESOLUTION, APPOINTING MEMBERSHIP TO THE BOARD OF DIRECTORS OF THE WILLIAM PATERSON UNIVERSITY AUXILIARY SERVICES ORGANIZATION, INC.

The resolution was unanimously adopted.

It was moved by Ms. Cortez and seconded by Dr. Zastocki to adopt the following resolution:

11-20-9 - RESOLUTION, ON THE INITIATION OF A BACHELOR OF ARTS (B.A.) DEGREE IN LEADERSHIP AND PROFESSIONAL STUDIES

The resolution was unanimously adopted.

It was moved by Mr. Guarasci and seconded by Dr. Zastocki to adopt the following resolution:

11-20-10 - RESOLUTION, ON THE INITIATION OF A BACHELOR OF ARTS (B.A.)
DEGREE IN COMMUNITY DEVELOPMENT AND SOCIAL JUSTICE

The resolution was unanimously adopted.

It was moved by Mr. Velli and seconded by Ms. Niro to adopt the following resolution:

11-20-11 - RESOLUTION, ON THE INITIATION OF A BACHELOR OF ARTS (B.A.)
DEGREE IN ETHICS

The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Mr. Neilley reported that the Personnel and Compensation Committee met on November 5, 2020, to review personnel matters brought forth by the administration subsequent to the September 25, 2020 Board Meeting. Trustee Neilley stated that General Counsel Hertzog discussed ongoing litigation matters.

The following resolution was recommended for approval by the Board:

It was moved by Dr. Zastocki and seconded by Mr. Guarasci to adopt the following resolution:

11-20-12 – RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA)

The resolution was unanimously adopted.

NOMINATIONS AND GOVERNANCE COMMITTEE

Mr. Galandak reported that the Nominations and Governance Committee met on November 5, 2020. During the meeting, he stated that the Committee had agreed to add another potential Board of Trustees member to the current list previously sent to the Governor's office in December 2019. The President stated that we are still awaiting information on the progress being made in Trenton in regard to the three potential members we had already nominated. He mentioned that all have recently been contacted and are still interested.

Chief of Staff Bannister briefly informed the Committee of the new Student Trustee that would be sworn-in at the full Board meeting. She reviewed his background and introduced him to Trustees in attendance that day.

Mr. Galandak concluded his report by stating that he and Mr. Seeve are continuing to follow-up with individual board member assessments as part of the Board retreat responsibilities.

OTHER BUSINESS

Mr. Seeve introduced the resolution for the President's contract and reiterated his previous comments from earlier in the meeting. He stated that this was a multi-year contract and the salary increase was in line with other institutions.

It was moved by Ms. Cortez and seconded by Ms. Niro to adopt the following resolution:

11-20-13 – RESOLUTION, PRESIDENTIAL CONTRACT

The resolution was unanimously adopted.

There being no further business, a motion was made to adjourn the meeting. It was moved and seconded and the meeting was adjourned at 12:15 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert Guarasci". The signature is written in a cursive style with a distinct dot above the final 'i'.

Robert Guarasci, Secretary
William Paterson University
Board of Trustees

RG/ao

APPENDIX 1
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 2
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-2

RESOLUTION, EXTERNAL AUDIT – FISCAL YEAR 2020

RESOLVED:

That the Board of Trustees of William Paterson University accepts the audit of the University Statement of Net Position; Statement of Revenues, Expenses and Changes in Net Position; and Statement of Cash Flows for the period July 1, 2019 through June 30, 2020 as presented by the independent auditor, Baker Tilly Virchow Krause LLP.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 3
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

**11-20-3 RESOLUTION, DOCTOR OF EDUCATION IN LEADERSHIP
TUITION AND FEES 2021-2022**

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per-credit tuition and fee charges effective July 1, 2021:

<u>In-State</u>	<u>Out-of-State</u>
\$828.00	\$1,205.00

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 4
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-4

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY APPROVING AND AUTHORIZING UNDERTAKING VARIOUS CAPITAL PROJECTS; APPROVING AND AUTHORIZING THE FINANCING OF THE AFOREMENTIONED PROJECTS THROUGH ISSUANCE BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY OF TAX-EXEMPT AND/OR TAXABLE REVENUE BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AND AGREEMENT AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SUCH TAX-EXEMPT AND/OR TAXABLE REVENUE BONDS; AND AUTHORIZING OFFICERS OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY TO TAKE ALL ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE ISSUANCE BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY OF SUCH TAX-EXEMPT AND/OR TAXABLE BONDS AND THE LOAN OF THE PROCEEDS THEREOF TO THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

WHEREAS: The Board of Trustees (the "Board") of The William Paterson University of New Jersey (the "University") desires to approve, authorize and implement a project consisting of various capital projects, including multiple renovation, improvement and deferred maintenance projects related thereto on its campus in Wayne, New Jersey (the "Project"), in an amount not to exceed \$22,000,000; and

WHEREAS: The University has determined that the Project will assist in serving the needs of its students and in the operation of the University; and

WHEREAS: The Board wishes to finance all or a portion of the costs of the Project, including the funding of capitalized interest, if any, a debt service reserve fund, if any, and the costs of issuance and other related costs through the issuance by the New Jersey Educational Facilities Authority (the "Authority") of its revenue bonds to be issued on behalf of the University (the "2021 Bonds"); and

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

WHEREAS: The 2021 Bonds will be secured by a Lease and Agreement or other form of agreement (the "Agreement") pursuant to which the University will be obligated, inter alia, to pay annual rent in an amount sufficient to satisfy the Authority's debt service obligations with respect to the 2021 Bonds; and

WHEREAS: The Board desires to authorize certain officers of the Board and the University to approve the form of and execute and deliver the Agreement, and all other documents and to take any and all action necessary to implement the Project and the financing thereof and all costs related thereto through issuance of the 2021 Bonds; and

WHEREAS: The University reasonably expects to reimburse itself for expenditures for costs of the Project paid prior to the issuance of the tax-exempt and/or taxable bonds; now, therefore, be it

RESOLVED: By the Board of Trustees of The William Paterson University of New Jersey as follows:

Section 1. The Board hereby approves and authorizes the undertaking and implementation of the Project in an amount not to exceed \$22,000,000; and

Section 2. The Board hereby approves and authorizes the financing of all or a portion of the costs of the Project, including the funding of capitalized interest, if any, a debt service reserve fund, if any, and the costs of issuance and other related costs through the issuance by the Authority of its 2021 Bonds. The Authorized Officers (as hereinafter defined) are hereby authorized and directed, in consultation with the Authority, the financial advisor, the underwriter and the bond counsel to determine the structure of the financing of the 2021 Bonds in an aggregate principal amount not \$22,000,000; and

Section 3. The Agreement in substantially the form presented at this meeting, with such changes, omissions, insertions and revisions as shall be approved by the Authority and the Authorized Officers named herein is hereby approved. The Board Chairperson, the Board Vice-Chairperson, the Board Secretary, the President, the Senior Vice President for Administration and Finance and the University Controller (the "Authorized Officers"), are hereby authorized and directed to execute the Agreement in the name of and on behalf of the University in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest to the same, such execution and attestation to be

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

conclusive evidence of the approval of the form and content of the Agreement; and

Section 4. Each of the Authorized Officers are hereby authorized and directed to execute, deliver and approve any and all such other agreements, documents, certificates, directions and notices and to do and perform such acts and to take such other actions as may be necessary or required or which the Authority may deem to be appropriate to undertake, implement and finance the Project, including the funding of capitalized interest, if any, a debt service reserve fund, if any, and the costs of issuance and other related costs through the issuance of the 2021 Bonds and to effectuate the execution and delivery of the Agreement and any other documentation necessary to effectuate the undertaking, implementation and financing of the Project and the issuance of the 2021 Bonds. Any Authorized Officer is hereby authorized and directed, for and on behalf of and in the name of the University, to attest and deliver said documentation and to affix the seal of the University to said documentation as applicable; and

Section 5. The Board declares that the University intends to finance the Project through issuance by the Authority of its 2021 Bonds and that the University reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance of the 2021 Bonds in accordance with Treasury Regulation Sections 1.141-49(c)(3)(v) and 1.150-2. The maximum aggregate principal amount of the 2021 Bonds (including financing costs) allocable to the Project is not expected to exceed \$22,000,000; and

Section 6. All resolutions, orders and other actions of the University in conflict with the provisions of this Resolution to the extent of such conflict are hereby superseded, repealed or revoked; and

Section 7. This Resolution shall take effect immediately.

APPENDIX 5
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-5 RESOLUTION, BID WAIVER, PROCUREMENT OF LEGAL SERVICES - STATE OF NEW JERSEY, DIVISION OF LAW

RESOLVED: That pursuant to Subsection 5.b. of the State College Contracts Law, the Board of Trustees of William Paterson University authorizes the University President or his designee to contract with the State of New Jersey, Division of Law for the provision of legal services to the University. The cost is not to exceed \$50,000 for the period July 1, 2020 through June 30, 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 6
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-6 RESOLUTION, BID WAIVERS (CONSENT AGENDA)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$34,400, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of November 5, 2020, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

VENDOR	AMOUNT NOT TO EXCEED
Campus Logic	\$124,740 for FY 2021 \$131,000 for FY 2022 \$137,600 for FY 2023 \$144,500 for FY 2024 \$161,600 for FY 2025
Gibbons P.C.	\$60,000 for FY 2021
Honorlock, Inc.	\$75,000 for FY 2021
McAllister & Quinn	Increase of original bid waiver from \$44,000 to \$70,000 for FY 2021

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 6
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

BID WAIVER, CAMPUS LOGIC

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$34,400; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs financial aid software to assist students with their financial aid awards; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Campus Logic, of Chandler, Arizona, in an amount not to exceed \$124,740 for Fiscal Year 2021, \$131,000 for Fiscal Year 2022, \$137,600 for Fiscal Year 2023, \$144,500 for Fiscal Year 2024 and \$161,600 for Fiscal Year 2025.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 6
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

BID WAIVER, GIBBONS P.C.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$34,400; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs legal services in connection with a number of separate legal matters; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(1); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Gibbons P.C., of Newark, New Jersey, in an amount not to exceed \$60,000 for Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 6
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

BID WAIVER, HONORLOCK, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$34,400; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to continue to offer online proctoring services for remote exams taken by our students; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Honorlock, Inc., of Boca Raton, Florida, in an amount not to exceed \$75,000 for Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 6
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

BID WAIVER, MCALLISTER & QUINN

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university only after public advertising for bids and bidding for contracts in excess of \$34,400; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires additional consultant advocacy services to pursue grant opportunities; and
- WHEREAS: The purchase of consulting services is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(25); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- WHEREAS: By the Board of Trustees that the University President or his designee be authorized to increase the amount for McAllister & Quinn, Washington, D.C., from \$44,000 to \$70,000 for Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-7

RESOLUTION, CONFERRING OF DEGREES – JANUARY 2021

RESOLVED:

That the Board of Trustees of The William Paterson University of New Jersey approves the conferring of degrees for January 2021 in accordance with the certification of the President. The record of each individual's name and the degree conferred shall be included in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 8
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-8 RESOLUTION, APPOINTING MEMBERSHIP TO THE BOARD OF DIRECTORS OF THE WILLIAM PATERSON UNIVERSITY AUXILIARY SERVICES ORGANIZATION, INC.

WHEREAS: The Board of Trustees of William Paterson University makes Appointments to the Board of Directors of the William Paterson University Auxiliary Organization, Inc.; therefore, be it

RESOLVED: That the following individuals are appointed to the Board of Directors of the William Paterson University Auxiliary organization, Inc., consistent with membership composition stipulated in its By-Laws:

Mr. Aashish Andrew, Student Government Association Vice President of Allocations

Ms. Lourdes Cortez, Board of Trustee Member

Ms. Jonnine Deloatch, Director of the Office of Student Transitions

Ms. Samantha Green, Associate Vice President of Finance and Controller

Mr. Douglas Hamilton, Alumni Association Community Member

Dr. Richard Helldobler, William Paterson University President**

Ms. Anisa Kamara, Student Government Association Executive Vice President

Ms. Nour Muhajer, Student Government Association Vice President of Student Life

**President's Designee – Dr. Miki Cammarata, Vice President for Student Development

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 9
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

**11-20-9 RESOLUTION, ON THE INITIATION OF A BACHELOR OF ARTS
(B.A.) DEGREE IN LEADERSHIP AND PROFESSIONAL
STUDIES**

WHEREAS: William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths; and,

WHEREAS: The University has identified that many residents in our region have accumulated college credits without earning a 4-year degree yet many jobs in our region require that credential; and,

WHEREAS: The offering of a Bachelor of Arts degree in Leadership and Professional Studies responds to the aspiration of many returning adult students currently and prospectively seeking to complete their 4-year degree; and,

WHEREAS: The faculty of the Community and Social Justice Studies Department have developed and proposed the offering of this program, which has been reviewed and recommended by the College of Humanities and Social Sciences Curriculum Committee and the Faculty Senate; and,

WHEREAS: The Dean of the College of Humanities and Social Sciences, the Provost and Senior Vice President for Academic Affairs, and the President concur in recommending the initiation of this program; and,

WHEREAS: The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the proposed program and related documents and found them satisfactory; therefore be it

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

RESOLVED: The Board of Trustees of the William Paterson University of New Jersey approves and authorizes the administration to notify the New Jersey Higher Education Community of our intent to offer the B.A. in Leadership and Professional Studies and, subsequent to review consistent with the Higher Education Restructuring Act, to take all necessary steps to implement the program.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-10 RESOLUTION, ON THE INITIATION OF A BACHELOR OF ARTS (B.A.) DEGREE IN COMMUNITY DEVELOPMENT AND SOCIAL JUSTICE

WHEREAS: William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths; and,

WHEREAS: The University has developed a particular faculty expertise in the field of community development and social justice that responds to marketplace demands; and,

WHEREAS: The offering of a Bachelor of Arts degree in the field of community development and social justice responds to the aspiration of many students currently and prospectively; and,

WHEREAS: The faculty of the Community and Social Justice department have developed and proposed the offering of this program, which has been reviewed and recommended by the College of Humanities and Social Sciences Curriculum Committee and the Faculty Senate; and,

WHEREAS: The Dean of the College of Humanities and Social Sciences, the Provost and Senior Vice President for Academic Affairs, and the President concur in recommending the initiation of this program; and,

WHEREAS: The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the proposed program and related documents and found them satisfactory; therefore be it

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

RESOLVED: The Board of Trustees of the William Paterson University of New Jersey approves and authorizes the administration to notify the New Jersey Higher Education Community of our intent to offer the B.A. in Community Development and Social Justice and, subsequent to review consistent with the Higher Education Restructuring Act, to take all necessary steps to implement the program.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 11
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

- 11-20-11 RESOLUTION, ON THE INITIATION OF A BACHELOR OF ARTS (B.A.) DEGREE IN ETHICS**
- WHEREAS: William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths; and,
- WHEREAS: The University has developed a particular faculty expertise in the field of ethics that responds to marketplace demands; and,
- WHEREAS: The offering of a Bachelor of Arts degree in the field of ethics responds to the aspiration of many students currently and prospectively; and,
- WHEREAS: The faculty of the Philosophy and Liberal Studies department have developed and proposed the offering of this program, which has been reviewed and recommended by the College of Humanities and Social Sciences Curriculum Committee and the Faculty Senate; and,
- WHEREAS: The Dean of the College of Humanities and Social Sciences, the Provost and Senior Vice President for Academic Affairs, and the President concur in recommending the initiation of this program; and,
- WHEREAS: The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the proposed program and related documents and found them satisfactory; therefore be it
- RESOLVED: The Board of Trustees of the William Paterson University of New Jersey approves and authorizes the administration to notify the New Jersey Higher Education Community of our intent to offer the B.A. in Ethics and, subsequent to review consistent with the Higher Education Restructuring Act, to take all necessary steps to implement the program.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 12
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

**11-20-12 RESOLUTION, VARIOUS PERSONNEL MATTERS
(CONSENT AGENDA)**

RESOLVED: That the Board of Trustees approves the various personnel matters as recommended by the President including performance based promotions for professional staff, appointments, temporary appointments, leaves of absence, resignations, retirements, and various changes in employee status, and directs that the actions be listed in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

APPENDIX 12
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

**PERFORMANCE BASED PROMOTIONS FOR PROFESSIONAL
STAFF**

RESOLVED: That the Board of Trustees approves the following Performance Based Promotions for Professional Staff effective July 1, 2020 and directs the President of the University to send appropriate notification.

Effective July 1, 2020

Nadia Esposito Di Marcantonio
Marketing and Public Relations

To: Assistant Director 1, SC

Victoria Jengo
Campus Activities

To: Assistant Director 2, SC

Lynn Lazar
Development

To: Professional Services Specialist 1, SC

Laurie Nyulassy
Technology Services

To: Assistant Director 2, SC

Lynne Orr
College of Education

To: Assistant Director 1, SC

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

(cont.d)

Robyn Signoretti
Recreational Services

To: Professional Services Specialist 3, SC

Tristan Tosh
Campus Activities

To: Assistant Director 2, SC

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.

							FOR ACTION BY THE BOARD OF TRUSTEES AT THE NOVEMBER 20, 2020 MEETING
William Paterson University Personnel Matters							
Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
APPOINTMENT:	Gendzyl Dalton	Learning Centers and Clinical Placement Coordinator (PSS3,SC)	Nursing	U21	6	67,827.50	9/21/2020
	Guillermo deVeyga	Chief Strategy Officer (VP, Strategy and University Relations)	President's Office	D37		185,000.00	1/1/2021
	Kamille Duff	Academic Advisor/Retention Specialist (PSS2, SC)	Advisement Center	U24	2	65,948.20	9/21/2020
	Melissa Reardon Henry	University General Counsel	President's Office	D37		215,900.00	1/19/2021
	Mehmet Turkoz	Assistant Professor	Management, Marketing and Professional Sales	X		113,200.00	9/16/2020
	Courtney Wilson	Academic Advisor/Retention Specialist (PSS2, SC)	Advisement Center	U24	2	65,948.20	9/21/2020
TEMPORARY APPOINTMENTS:	Vanesa Apaza	Senior Health Promotions Specialist, (PSS4, SC)	Counseling, Health and Wellness	U18	4	53,893.77	10/1/20 - 9/30/21
	Lauren Busko	Project Coordinator (Mng. Asst. Dir. 3, SC)	College of Education	D22		75,600.00	10/1/20 - 12/31/20
	David Ferrier	Project Director (PSS2,SC)	College of Education	U24	11	94,200.42	10/1/20 - 12/31/20
	Derrick Rivera	Project Specialist	Sociology (NJHVIP Grant)	01		35,000.00	10/26/20 - 9/30/21
	Karen Smith	RTT-ELC Project Specialist (PSS4, SC)	Teacher Education: PreK-12	U18	8	63,263.48	10/1/20 - 12/31/20
	Catherine Clare Strange	Project Specialist	Sociology (NJHVIP Grant)	01		60,000.00	10/26/20 - 9/30/21
	Regina Tindall	Director of Compliance and Employee Relations (Dir. 2, SC)	HR Training	D30		110,000.00	11/1/20 - 12/31/20
	Kathleen Williams	Project Specialist	Sociology (NJHVIP Grant)	01		40,000.00	10/26/20 - 9/30/21
LEAVE OF ABSENCE:	Sumithra Raghavan Medical Leave of Absence	Assistant Professor	Psychology	U22	11	85,458.55	9/17/20 - 12/4/20
REAPPOINTMENT:	David Simpson	Resident Director (PSS4, SC)	Residence Life	U18	2	49,208.91	7/1/2020
RESIGNATION:	Jaclyn Antonacci	Online Marketing Coordinator (PSS2, SC)	Marketing and Public Relations	U24	5	75,365.61	9/18/2020
	Patrick DeDeo	Associate VP Governmental Relations & External Affairs (Assoc. Dean)	External Relations	D33		143,400.00	1/15/2021
	Richard Khan	Assistant Director (Mng. Asst. Dir. 1, SC)	Counseling, Health and Wellness	D26		98,300.00	9/30/2020
RETIREMENT:	George Buchanan	Field Support Specialist (PSS3,SC)	User Services	U21	12	84,116.66	11/30/2020
	Catherine Dodwell	Reference Librarian P/T (Librarian 3)	Library	U22	12	45.88	7/31/2020
	Jonathan Hawk	Executive Director, Enrollment Management & Technology (Dir. 2, SC)	VP, Enrollment Management	D30		160,000.00	1/31/2021

								FOR ACTION BY THE BOARD OF TRUSTEES AT THE NOVEMBER 20, 2020 MEETING
William Paterson University Personnel Matters								
Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date	
FUNCTIONAL TITLE CHANGE:								
Yolany Gonnell, Center for Diversity and Inclusion, from Director, Center for Diversity and Inclusion (Dir. 3, SC) to Director of Student Diversity and Inclusion (Dir. 3, SC), effect. 10/24/20								
PART TIME APPOINTMENT:								
Amy Gaul, Elementary and Early Childhood Education, Project Specialist, \$37.95 hr, effective 10/1/20 - 12/31/20								
Keith Hullenaar, Sociology, Project Specialist, \$30.00 hr, effective 10/26/20 - 9/30/21								
Juana Parraga-Vidaurre, Women's Center, Project Specialist, \$18.75 hr, effective 10/1/20 - 9/30/21								
Michaela Sher, Women's Center, Project Specialist, \$25.00 hr, effective 10/1/20 - 9/30/21								
PROMOTIONS:								
Eva Reyes, Student Enrollment Services, from Asst. Dir., Student Enrollment Svcs. (PSS3, SC), U21, \$59,682.91 to Assoc. Dir., Student Enrollment Svcs. (Assoc. Dir. 3, SC), D25, \$80,000.00, effect. 9/26/2020								

APPENDIX 13
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 20, 2020 MEETING

11-20-13 RESOLUTION, PRESIDENTIAL CONTRACT

WHEREAS: N.J.S.A. 18A:64-6(g) authorizes State University Trustees to appoint the president and determine compensation, and

WHEREAS: The Executive Committee has completed its annual performance evaluation of the President, and is pleased with his performance, providing innovative and insightful leadership at a difficult time in the nation and State of New Jersey, and

WHEREAS: As a result of the performance evaluation, the Executive Committee has recommended to the Board of Trustees that the President be given a multi-year contract; therefore, be it

RESOLVED: That the Board of Trustees agrees with this recommendation and extends President Helldobler's employment contract.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 20, 2020 meeting.